

SOUTH WOOTTON PARISH COUNCIL

Minutes of a Meeting held at 7pm on Tuesday, 12th May 2026 **In the Parish Office Meeting Room, Church Lane, South Wootton**

1. TO ELECT A CHAIRMAN FOR THE ENSUING YEAR:

Mrs Cornwell asked members for nominations for the role of Chairman of the Parish Council. **Mr Bland proposed that Mr Steve Scales continues in the role of Chairman, there being no other nominations, and with Mr Scales happy, this was seconded by Mr Hofmiester and unanimously agreed.**

2. TO ELECT A VICE CHAIRMAN FOR THE ENSUING YEAR:

Mr Scales asked members for nominations for a Vice Chairman for the ensuing year. **Mr Scales proposed that Mr Paul Bland continues in the role of Vice Chairman, there being no other nominations and with Mr Bland happy, this was seconded by Mr Narborough and unanimously agreed.**

TO SIGN DECLARATIONS OF ACCEPTANCE OF OFFICE – CHAIRMAN AND VICE CHAIRMAN:

It was confirmed that both Mr Scales and Mr Bland, would each sign their Declaration of Acceptance of Office.

3. TO RECORD THOSE PRESENT: Mr S Scales (Chairman), Mr P Bland (Vice Chairman), Mrs T Carney, Mrs M Albinson, Mr M Narborough, Mrs D Gotts, Mr D Goddard, Mr H Hofmeister, Mr T Porter, Mr R Williamson, Mr S Wells, Mrs T Cornwell (Parish Clerk), and Mrs M Kirby (Assistant Parish Clerk).

Borough Cllr Mr S Ring

Borough Cllr Mr R Coates

Mr and Mrs W Border – Wootton Park Association / NWPC

Reverend Pete Farquhar

APOLOGIES: Mrs T Banks

Mr Scales opened the meeting by welcoming Mr Williamson back after his operation, it was said that he had been greatly missed and members were pleased to see him return.

4. MINUTES OF THE LAST MEETING: – 14th April 2026, these were proposed as a correct record by Mr Narborough, seconded by Mr Goddard with all members in favour, they were signed by the Chairman.

5. DECLARATION OF INTERESTS: – Mr Wells declared an Interest as his wife is the Leader of the 14th Scouts and he helps out on occasions.

Mr Scales declared an Interest as he is Co-Chairperson for the South Wootton School Federation.

6. TO ADOPT THE GENERAL POWER OF COMPETENCE: Mrs Cornwell spoke regarding the General Power of Competence and stated that as long as the Parish Council has two-thirds elected members, which it has, and a CILCA Qualified Clerk, which she is, the Parish Council can use the General Power of Competence if required.

It was explained that the General Power of Competence (GPC) is a legal provision that allows local councils to do anything an individual can generally do, as long as it is not prohibited by other laws. It essentially grants councils a broad, residual power, allowing them to act on a wide range of matters where they don't have specific legislation for the task, such as opening a Community Shop and creating By-Laws.

With all members happy, that the Parish Council is qualified, **Mr Hofmeister proposed that the Parish Council adopts the General Power of Competence, this was seconded by Mr Williamson with all members in favour.**

7. QUESTIONS FROM THE PUBLIC: Mr Scales welcomed Reverend Farquhar and Mr and Mrs Border to the meeting and asked if they had anything they wished to say.

Rev'd Farquhar stated that he had nothing particular to report, however, said that he was here to give his support where he can.

Mr Border stated that he and Mrs Border had simply come along to observe.

8. TO RECEIVE A PRESENTATION FROM BCKLWN – Creating Communities: Mrs Cornwell explained that this item has been removed from the Agenda.

9. REPORTS FROM THE BOROUGH AND COUNTY COUNCILLORS:

Borough Councillor Bland: Mr Bland reported that he had attended a Teams Meeting briefing regarding how the new Unitary situation will work out. He explained that in the future there will be one Borough Councillor per Ward (One Borough Councillor for South Wootton, one for North Wootton, one for Castle Rising etc.).

He explained that along with the Boundary Commission, the Borough Council has drawn up the new proposed boundaries and said that after one four-year term it will be looked at again. He added that they are trying to get as near to on average 3126 Constituents per Borough Councillor.

Mr Bland added that another breach of Planning regarding the Knight's Hill Development site had been raised (five in total), this is to do with work taking place at the Ullswater Avenue access and ignoring what has been agreed from the Planning Permission. He added that a member of Planning Enforcement has been out to look at the issues on site and a response is awaited.

With no questions, Mr Scales thanked Mr Bland for his report.

Borough Councillor Coates: Cllr Coates also spoke regarding the Unitary situation and said that in the future Borough Councillors will be known as Unitary Councillors and confirmed that one will be appointed for South Wootton, where currently there are three Borough Councillors covering The Woottons and Castle Rising.

He added that other areas such as North Wootton, Castle Rising, Sandringham, Wolferton etc, will also be appointed one Unitary Councillor however, who they will be is currently not known.

With no questions, Mr Scales thanked Cllr Coates for his report.

Borough Councillor Ring: Cllr Ring stated that things have been busy; work has been approved for the Custom House, and the Contractor is to be appointed at the end of May with work starting in July, it is hoped that the building will be reopening next summer.

Work on the Guildhall roof is happening right now with the scaffolding up and the roof fully removed, shortly photos and videos of the work will be available to show how things are progressing, however, there is a slight delay in the live feed.

Cllr Ring spoke regarding the existing Tennis Courts at Lynnsport and explained that due to them being underutilised they will be closed. A grant from the LTA has been secured to have them covered and sided, so they will become "indoor" and will have appropriate markings so that they can be used as Padel courts, Netball courts and for Wheelchair basketball.

He added that the lease has also now been signed for the adapted sports hub, this will be where young people and adults will be able to get into sports in a safe environment before transferring to play with more able-bodied people when comfortable.

Work is also progressing with the plans to relocate the St James Swimming Pool to the Lynnsport site.

Cllr Ring spoke regarding the Masterplan consultation, he said that this will give people the opportunity to provide their feedback regarding the 25-year vision, which he said was both ambitious and inspiring. He added that there are plans to build an additional 750 new homes in the Town, which will provide a boost for the Town Centre.

Part 2 of the Consultation regarding the Town Council will be coming soon.

Cllr Ring informed members that CIL applications for this year have now closed, however, added that a £500,000 Community Fund is in place, he explained that there are hundreds of pieces of land in the area and Parish Councils are being asked to bring together a plan of how they can use some of that money to utilise these spaces to perhaps create a Community Orchard or Play areas on the land. Parish Councils will be informed by the Borough Council of what land is available.

Comment was made regarding the empty retail units in the Town and it was said that these will go through an Auction process to bring these back into use.

Mr Porter asked Cllr Ring if the Borough Council is still committed to Indoor Bowling.

Cllr Ring confirmed that yes, they are, he added that relocating Indoor Bowling into the Town Centre had originally been proposed however, this had ultimately proven to be too expensive.

He explained that the budget for the relocation of the Swimming Pool was £20 million.

Mr Goddard stated that he was sorry that Cllr Ring had not been re-elected as our Norfolk County Councillor and explained that he had heard a rumour that the existing Highways and Public Transport Team were putting together a proposal for the new Leader to run Transport and Highways.

Cllr Ring stated that he had heard something similar, he added that a devolution process to get a new Mayor for Norfolk and Suffolk is looking less likely, however, whilst Reform UK is able to stop Mayoral Authorities being formed, they cannot stop Unitary.

He added that Highways will fall into the West Norfolk Unitary, with 36 Unitary Councillor positions being elected for here, and 36 for Breckland; 72 in total.

Cllr Ring said that the next Elections will be very important, and suggested that nearer the time, it may be a good idea to hold a session for residents to attend and explain how the new Unitary system will work.

He stated that unfortunately people tend to vote for particular Political parties, where they should be voting for the person who serves them best.

With no other questions, Mr Scales thanked Cllr Ring for his report.

10. REPORTS FROM THE COMMITTEES:

Assets

Mr Narborough confirmed that no meeting had been held, however, he had one or two items to mention.

Allotments: It was said that discussions with the County Council had taken place regarding some boundary trees that are overhanging Grimston Road, this matter will be discussed further by the Assets Committee in June.

The new Water Tank for Plot 11B has been installed.

The Green and Open Spaces – Common Lane Potholes: Mr Narborough spoke regarding the road across the Green and explained that the work to repair several potholes which had formed has now been carried out.

He added that the work had not been very good, with some areas having been missed altogether.

He explained that the matter will be discussed again in the future by the Assets Committee when resurfacing of the whole road may be investigated.

Pond Dredging Update (CIL Funds): Mr Narborough stated that the work to dredge the Pond has been completed and the contractors had carried out a great job.

A quote has now been obtained from Fen Group to spread the silt out over the surface of the Green and lay seed. Additional quotes for the work are currently being obtained, the quotes will then be considered by the Assets Committee at its meeting in June.

New Bench: The new bench, in Memory of the late John Smallwood, has now been installed on the western edge of the Green and looks very nice. The Appledore Close Bollard lock has also been replaced, and a key is available in the office.

Village Hall - PA System Upgrade: Mrs Cornwell explained that following concerns that the PA System in the Village Hall was not working correctly, she had asked both Mr Robert Fuller and Cooper and Elms to have a look at it.

Mr Fuller had kindly provided a comprehensive report to upgrade various components of the equipment at a cost of £2,640.00, however, after discussions with Copper and Elms, it had been felt that with a few tweaks and alterations to the dials, the system was working reasonably well.

Mrs Cornwell added that following the visit from Cooper and Elms, Mr Wightman, the Village Hall Caretaker, had marked on the dials the correct setting positions, which will hopefully alleviate issues in the future.

Members agreed that the upgrade may not be required at present and felt that the PA System should be left as it is.

Meadow Road Street Lighting: Mr Porter enquired about Street Lighting at the top end of Meadow Road.

Mrs Cornwell explained that unfortunately; additional Street Lighting at this location would not be going ahead as there were very limited places to install it due to various restrictions, including cost. Also, after consultation with the residents of Meadow Road they had indicated that they did not want any additional Lighting.

Mr Porter enquired about the Public Right of Way which runs from the bottom of Meadow Road to the Mast and stated that the grass in places is a foot high, with large thistles and is very untidy.

Mrs Cornwell stated that in the past Norfolk County Council had cut the footpath, however, she would contact the Highways Engineer to see if the path still falls under their remit.

Mr Porter also asked about the new fencing and recently planted laurel bushes at the bottom of Meadow Road and asked who was responsible for their upkeep.

Mrs Cornwell stated that a resident had installed them after gaining permission from the developers, it was felt that the planting would make the area look attractive and stop vehicles trying to enter the Lavender Fields Estate via Meadow Road.

Meadow Road to Church Lane Footpath: Mr Wells spoke regarding the Kissing Gate at the end of the Meadow Road to Church Lane footpath and felt that this was awkward for pushchairs and bicycles to maneuver through.

After brief discussion, it was said that some sort of safety barrier is required at this location, to stop people from walking straight out into the road. It was also said that there is an alternative route close by via Greenacres Close.

Mr Wells acknowledged the point and was happy with the response.

Finance

Mr Scales confirmed that no meeting had been held however, said that there were one or two things to go through.

Internal Audit Report: Mrs Cornwell informed members that Mrs Liz Manning the Internal Auditor had now carried out the Internal Audit for the year 2025/2026 and had provided the Parish Council with a comprehensive report and a complimentary letter, which she read out.

With all members happy, Mr Scales proposed a vote of thanks to Mrs Cornwell for all the work involved in preparing and sending off the Accounts.

End of Year Return: Mrs Cornwell referred members to Section 1 of the Annual Return – Annual Governance Statement and asked all Parish Councillors to answer yes or no to the ten questions which she read out. After giving a yes answer to questions 1 to 8 with question 9 not applicable and a yes answer to Question 10 – regarding Assertion 10, this section was signed by Mr Scales and the Clerk. The Accounting Statements, Section 2 for 2025/2026 were also approved and signed.

With all members happy, Mrs Cornwell confirmed that all the information would now be prepared and sent to the External Auditors, PKF Littlejohn.

Possible CIL Donation to the Scout and Guide Building: Mr Scales stated that following on from the last meeting, where the Parish Council had agreed in principle to provide a Donation to the project from its CIL Funds, three quotes for the work have now been received.

Mr Bland explained that the quotes for the roof work and the building of the disabled toilet facilities have been received in the region of £105,000.

It was said that as well as our support for the project, support has also been received from North Wootton Parish Council, Castle Rising Parish Council and Borough Cllr Mr Simon Ring who has contributed £1,500 towards the project. In addition to this, the Scouts are putting in £3,000 of their funds towards the venture.

Five supporting letters have also been submitted from organisations who use the Hall.

Mr Bland explained that the Scout building is very well used by some 140 – 160 local children per week attending from Castle Rising, North Wootton and South Wootton, several of which come from the new Allison Homes Estate.

He added that the Scout Group are looking for £30,000, from South Wootton Parish Council's CIL Funds with the remainder of the money coming from the Borough Council's CIL pot.

Mr Scales, Chairman of the Finance Committee, stated that the Parish Council can afford to donate the funds to the project to benefit the youth of the Woottons and felt that it was a very worthwhile project.

Mr Bland added that the application ticks all the necessary boxes as the CIL Funds were raised in The Woottons and would be spent in The Woottons for the benefit of the Community.

Mr Goddard enquired how much North Wootton Parish Council and Castle Rising Parish Council would be contributing.

It was explained that South Wootton has considerably more CIL Funds available than our neighbours, comment was made that Castle Rising Parish Council is currently saving funds to implement the new reduction in Speed Limit and North Wootton Parish Council's funds are limited.

Mr Bland stated that the CIL Application has already been validated by the Borough Council and will now go forward to be considered by the CIL Panel.

Members discussed the suggestion and agreed that it is a worthy idea, **Mr Hofmeister proposed that the Parish Council contributes a £30,000.00 Donation to the project from its CIL Funds, this was seconded by Mrs Gotts and unanimously agreed.**

Cllr Ring added that the CIL bid ticks all the required boxes at the Borough Council and said that he had never seen a bid submitted before with so much support.

Bank Statements and Bank Reconciliation: Mrs Cornwell reminded members that it is necessary/good practice to have the Bank Statements and Bank Reconciliation checked and initialled at the monthly Parish Council Meetings where all Parish Councillors were present.

Mr Scales and Mr Bland looked at the Bank Statements for April 2026, the Bank Balance, the total of Unpresented Cheques and the Balance of the Current Account and Treasury Deposit Account. These amounts altogether corresponded with amounts in the Cashbook.

Once Mr Scales was happy that everything balanced, he and Mr Bland signed the Bank Statements.

Mr Scales also signed the Accounts sheet for the minutes folder.

All members were happy.

Planning

To Elect a Chairman of the Planning Committee for the ensuing year: Mr Scales asked members for nominations for a Chairman of the Planning Committee for the ensuing year. **Mr Narborough proposed that Mr Bland continue in his role as Chairman of the Planning Committee, this was seconded by Mr Goddard, there being no other nominations this was unanimously agreed.**

Mr Bland thanked members for electing him as Chairman.

To Elect a Chairman of the Policy Committee for the ensuing year: Mr Scales asked members for nominations for a Chairman of the Policy Committee for the ensuing year. **Mr Goddard proposed that Mr Hofmeister continue in his role as Chairman of the Policy Committee, this was seconded by Mr Bland, there being no other nominations this was unanimously agreed.**

Mr Hofmeister thanked members for electing him as Chairman.

Planning Reports: Mr Bland explained that all members had been provided with copies of the recent Planning Reports with details of the various Applications and Decisions. It was said that Planning Applications continue to be dealt with by the Planning Committee via Email, unless a full meeting is called to allow members of the Public to attend, or a site visit is required.

26/00677/O - Cavendish, 61 Castle Rising Road, South Wootton: Mr Bland spoke regarding the Outline Planning Application with all matters reserved for 3 CUSTOM/SELF BUILD dwellings to the rear of 61 Castle Rising Road, South Wootton and stated that this had proven to be a very contentious application, where the applicant wishes to build three dwellings in the rear garden of a property on Castle Rising Road with two of the dwellings accessed via Ebble Close, which is a quiet cul-de-sac, with a small hammerhead turning area, which is totally unacceptable.

It was said that following a site visit, members of the Planning Committee were totally against the idea and had subsequently objected to the application, feeling that one property in the rear garden was enough.

Mr Bland stated that he had called in the application at the Borough Council to ensure that it was discussed by their Planning Committee, he added that he would also be speaking to the new County Councillor, Mrs Fry regarding the proposal to let her know of our strong opinions that it should be refused.

Comment was made that the residents of Ebble Close have all submitted their objections to the application and congratulations were given to Mrs Cornwell for producing the comprehensive response on behalf of the Parish Council.

Cllr Coates spoke briefly regarding the application and explained that the Planners want to see the access moved from the edge of the plot to the middle, this would then enable the development to access and come out on to Castle Rising Road, he added that creating an access via Ebble Close is not the way and is wrong.

Knights Hill Footpath: Mrs Cornwell spoke regarding the matter raised by Mrs Banks at the Parish Assembly regarding the Knights Hill footpath and reported that a response has now been received from Yasmine Peacock at Kanda Consulting as follows:

The footpath connection from the development site through to the Knights Hill Hotel is included in the approved access drawings from the outline planning application and will be delivered in full as part of the scheme.

In terms of timing, the intention is to complete the footpath once Phase 1 has been finished and the construction access has been removed. This approach helps ensure people aren't encouraged to use the route while construction is still ongoing nearby.

Knights Hill Development Meeting: Mr Goddard spoke regarding the Knights Hill Development Meeting held on 30th April and said that the new 44 Bus Service had been welcomed, however, hoped that the timetable would be amended to continue running until later in the day.

Comment was made that unfortunately Niki Park, Head of Passenger Transport, at Norfolk County Council always appears to be anti-involvement in West Norfolk.

Mr Goddard added that during the meeting it was also said that the Street Lighting requirements for Phase 2 and 3 of the development needs to be confirmed.

(Clerk's Note: The Lighting requirements were confirmed with Daniel Marshall, Electrical Services Technician (Street Lighting NCC) on 25th March 2026).

Mr Goddard added that Norfolk County Council have also shown no interest in Bus Stops being placed within the development site or their locations, which has been very disappointing.

With no other questions, Mr Scales thanked Mr Bland for his report.

Policy

Mr Hofmeister confirmed that there had been no meeting held, however, stated that nine Policies had been looked at via Email by Policy Committee members as follows:

- Accessibility Policy – Minor Addition
- Health and Safety Policy – Under the Asbestos Heading, a slight change has been made, the text now reads – assets will be recorded in the Asbestos Management Plan. This Plan is available to view in the Parish Office and the Village Hall.
- Local Government Pension Scheme – No change, date amended only
- Code of Conduct – No change, date amended only.
- Compliments or Complaints – No change, date amended only
- Equality Policy – No change, date amendment only
- Training Policy – Page 2 after NALC membership, a separate bullet point has been added as follows - The Parish Council has agreed to the membership of the Norfolk Parishes Training Support Team to provide advice and training for Clerks and Councillors.
- Community Engagement Policy – Amended telephone number and date
- Risk Management Schedule – No change, date amended only.

With no questions and with all members happy, **Mr Hofmeister proposed that all nine Policies as listed above be adopted on block, this was seconded by Mr Wells with all members in favour.**

11. REPORTS FROM OTHER COMMITTEES:

South Wootton Federation: - Mr Scales stated that this week is SATs week, so Year 6 are doing their tests from Monday to Thursday.

He explained that last year the School had met with the Local Authority regarding further intake at the Infant School. They wanted to reduce the pupil Admission Number (PAN) from 60 to 30, which would have a negative effect on both of the schools. The School agreed to 45, with the proviso that if our first choices were higher, we could take up to 60.

The number of first choices for September were 54; the Local Authority told us we had agreed to 45, an attempt to go back on our agreement.

We have managed to get the Local Authority, however, to us taking 54 as per our agreement. These numbers make the budgets at both schools much easier to manage.

Governors have been in the Junior school listening to children read and others will be attending both schools as part of working with their subject leads.

At the Junior school the Local Authority have provided money to replace perimeter fencing. The school have also agreed with the people building the care facility next to the surgery to allow them to run their sewer pipes underground along the edge of the school field, the pipes will be the responsibility of Anglian Water. This will save disruption on Edward Benefer Way just before it is due to be resurfaced. The construction firm will donate money to the school for a project of our choice.

Finally, Mr Scales explained that as this is the summer term, there are lots of outdoor activities taking place both in school time and after including Forest School, Cricket and Tennis and there are many trips organised this term for both schools.

Wootton Park: – Mrs Gotts confirmed that no meeting had been held, however, the next meeting is scheduled for 21st May 2026.

The Picnic on The Park this Year is scheduled for 6th June 2026, when it is hoped that there will be some lovely weather.

The Wildflowers strips have all been planted and are starting to come through, it is hoped that they will provide a beautiful display this year.

Mrs Gotts was pleased to report that a Moorhen has made its home in the Pond area of the park, and it has two tiny chicks.

Finally, Mrs Gotts stated that the “200 Club” is always looking for new members and anyone interested in joining should contact Mrs Cornwell at the Parish Office. There are now five prizes to be won per month, and all the profits go back into the Park.

With no questions, Mr Scales thanked Mrs Gotts for her report.

South Wootton in Bloom: – Mrs Albinson confirmed that a meeting had been held on 21st April 2026, the minutes of which had been circulated to all members.

She spoke regarding the recent planting which had been carried out at the Knights Hill roundabout and stated that as SWiB does not have the suitable equipment for the work, a local Gardener had been approached and asked to provide a quote, however, he had just gone ahead and done the job without authorisation.

The invoice for the work carried out had later been provided to Mrs Cornwell at a cost of £366.00.

Mrs Albinson stated that the SWiB Committee had discussed this and had hoped that the Developers at Knights Hill would help contribute towards the cost.

Mrs Cornwell explained that she had recently visited the Development site and had spoken to a member of staff, it was said that they were aware of the situation, that funding is being sought and they are happy to contribute. It was said that they would be in touch with the Parish Council in due course.

Mrs Cornwell added that the Knights Hill Developers would very much like to organise a drinks and nibbles event for Parish Councillors to attend, so they can visit the Show Homes and see how things are progressing.

Cllr Ring commented regarding the planting at the roundabout and said he was not sure what work had been done; it was said that a lot of the area is still covered in thistles.

Mrs Albinson was disappointed to report that the Flower Beds would not be planted this year, she explained that this is not due to a lack of money but rather a lack of volunteers.

She added that the work to carry out the planting is manageable, however, the watering and aftercare is a problem, she added however, that the daffodils will reappear in the Springtime.

Mr Goddard spoke regarding the situation and suggested that Allotment Tenants or the Scout Groups may be willing to assist. He suggested that alternative planting, which needs less watering could also be considered.

Mrs Border suggested that Wildflowers could be planted in the Flower Beds, as these are what are used at Wootton Park and they do not need watering.

With no other questions or comments Mrs Albinson agreed to take back the idea of planting Wildflowers in the Flower Beds to the SWiB Committee.

With all members happy, Mr Scales thanked Mrs Albinson for her report.

Parking issues outside the Junior School: Mr Scales spoke regarding the issue raised at the Parish Assembly regarding parking outside the Junior School and confirmed that as part of the Allison Homes Development they have committed to installing access to the rear of the Junior School with provision for six Parking spaces.

It was said that the problem with this is that a footpath will need to be installed to run from the access point, across the school field and to the school and unfortunately the Junior School does not have that sort of funding available to do the necessary work.

Mr Scales said that during the Parish Assembly it had been suggested that the installation of a path could be funded via Parish Council CIL funds.

Members discussed the suggestion, and **Mr Scales proposed in principle that the Parish Council pay for the installation of a footpath to run from the access point, across the school field and to the school, via its CIL Funds, this was seconded by Mr Williamson with all members in favour.**

Mr Scales thanked members for their support and said that the Junior School would now go forward and obtain three quotes for the work.

12. CORRESPONDENCE: – As per circulated list.

New Bench on the Green: Mrs Cornwell informed members that the residents who had requested the new Bench on the Green had been in touch to say a big thank you for installing it.

Members felt that the bench would be a welcome addition to the Green.

13. ACCOUNTS: – Agreed, as per circulated list (As per the Financial Regulations, the Accounts List was checked and signed by Mr Scales).

Voucher No	Payee	Chq No	Reason	Amount
1	Avena	108983	Confidential Waste	97.50
1A	Mr N Mills	D/D 21 April	Wildflower strips	195.50
1B	K & M Lighting	D/D 21 April	S/Lighting Maint	534.25
1C	ECS Computers	D/D 21 April	Monthly Services/Ink	1019.28
1D	D A Jordan	D/D 21 April	Bus Shelter Pad	1626.00
1E	Andrew Foreman	D/D 21 April	Litter bins/Foot bridge etc	820.00
1F	Glover Group	D/D 21 April	Grass Maint – March	347.62
1G	BCKLWN	D/D 21 April	VH Trade Waste	1514.50
1H	BCKLWN	D/D 21 April	Dog Bin waste	6012.86
1I	BCKLWN	D/D 21 April	Litter – Trade Waste	1266.20
1J	Peter Bournier	D/D 21 April	Tree Surgery 261	550.00
1K	Brights	D/D 21 April	VH Cleaning	379.01
1L	AMR Electrical	D/D 21 April	VH Emerg Lights repairs	556.80
1M	A10 Pest Control	D/D 21 April	Pest services	108.00
1N	Total Energies	D/D 21 April	S/Lighting supply-March	1432.79
1O	Total Energies	D/D 21 April	VH Electric-March	99.93
1P	Total Energies	D/D 21 April	PO Electric-March	96.30
1Q	Initial	D/D 21 April	Sanitary bins	2246.43
1R	MKM Building Supplies	D/D 21 April	Materials – Allots	86.46
1S	HMRC	BACS 28 April- Cont'b April		1398.96
1T	Norfolk Pension Fund	BACS 28 April - Cont'b April		1506.59
1U	Prudential	BACS 28 April – TC AVC – April		250.00
1V	Mrs T Cornwell	BACS 28 April – Salary/Exps –April)		
1W	Mrs M Kirby	BACS 28 April – Salary/Exps –April)		3218.45
1X	Mr S Wightman	BACS 28 April- Salary/Exps – April)		
1Y	Mr P Child	BACS 28 April- Salary/Exps – April)		1713.06
1Z	Timber Services	BACS 28 April-Fence paint		25.68
1AA	M Fysh	BACS 28 April-VH & PO Window Clean		25.00
1BB	ESPO	BACS 28 April-VH Gas March		191.93
1CC	ESPO	B ACS 28 April- Stationery		44.58
1DD	P J Windows	BACS 28 April-Bus Shelter clean		221.00
1EE	R J McIntyre	BACS 28 April Various Jobs		512.99

Plus, Accounts received since circulated list:

1FF	Barclays	D/D 8 April	A/C Chgs	23.86
1GG	BT	D/D 9 April	VH Tele/Wi-Fi	18.84
1HH	BT	D/D 16 April	BT PO Tele/Wi-Fi	69.64
2	Norfolk ALC	108984	Membership	897.88
3	WN Befriending	108985	Donation	200.00
4	Mrs E Manning	108986	Internal Audit Fees	150.00
4A	ECS	BACS 12 May-Online Svs		353.68
4B	K & M Lighting	BACS 12 May-Monthly Chgs/Priory Lane		810.25

4C	Peter Bourner	BACS 12 May- Tree Surgery	550.00
4D	MKM	BACS 12 May-Allot Materials	12.66
4E	WN Surfacing	BACS 12 May-Common Lane Rd Repairs	1500.00
4F	Brights	BACS 12 May-VH Cleaning	395.33
4G	AMR Fire	BACS 12 May-Fire Alarm Maintenance	168.00
4H	Clear Councils	BACS 12 May-PC Insurance	3213.89
4I	Glover Group	BACS 12 May-Grass Cutting	347.62
4J	S Wightman	BACS 12 May-Repairs to trailer	300.00

Bank balances as at 30.4.2026.

Community Account	165,580.16
Business Premium Account	0.00
Treasury Deposit	240,000.00
Total	£405,580.16

Woottons Neighbourhood Police Meeting: Mr Goddard explained that he had attended the recent Wootton's Neighbourhood Police Meeting held on 27th April 2026, when several items were raised.

He said that the Police would be grateful if any Nitrous Oxide canisters were found locally, could they be reported to the Police and kept for collection by the Borough Council rather than being destroyed or put in the bins.

Two E-Bikes have recently been confiscated; it was confirmed that these are illegal and the parents of the youths involved have been very supportive.

Police Speed Checks are due to be carried out in the Nursery Lane and Ling Common Road area.

Mr Narborough enquired whether Crime Reports are still available for the area.

It was said that the Police will be asked if one can be made available.

Finally, Mr Goddard said that during the meeting he has spoken to a lady who may be interested in becoming a Parish Councillor.

There being no further business, Mr Scales closed the meeting at 8.40pm.

14. CONFIDENTIAL MATTERS: See attached.

15. NEXT MEETING: 7.00pm on **Tuesday, 9th June 2026**, in the Parish Office Meeting Room, Church Lane, South Wootton.

9th June 2026

Chairman